

# INDONG TEA COMPANY LIMITED

CIN No.: L01122WB1990PLC050506 Sikkim Commerce House. 4/1, Middleton Street. Kolkata - 700 071, India Phone: 91-33 4006 3601 / 3602 E-mail: indongtea@asiangroup.in Website: www.indongteaco.com Garden: P.O. - Matelli. Dist.: Jalpaiguri (W.B.) Pin: 735223. Rly. Station: Chalsa

Date: 21.01.2025

To BSE Limited Phiroze Jeejeebhoy Towers, Dalal Street, Mumbai - 400 001

#### Scrip Code & ID: - 543769 (INDONG)

#### Sub: <u>Reconciliation of Share Capital Audit Report under Regulation 76(1) of SEBI</u> (Depositories and Participants) Regulations 2018

Dear Sir/ Madam,

We enclose herewith a certificate issued by CS Puja Pujari, Practicing Company Secretary (PCS), in compliance to Regulation 76(1) of SEBI (Depositories and Participants) Regulations 2018 for Reconciliation of Share Capital Audit Report in the prescribed format for the quarter ended 31<sup>st</sup> December, 2024.

This is for your kind information and records and acknowledge the receipt of the same.

Thanking You,

For, Indong Tea Company Limited

Chandan Gupta Company Secretary cum Compliance Officer M. No: A55681 Encl: Certificate issued by PCS





Ref No.....

### Date:- 16.01.2025

# **CERTIFICATE**

I have examined the Register of Members, beneficiary details furnished by the Depositories and other records / documents maintained by M/S **INDONG TEA COMPANY LIMITED** and its Registers and Share Transfer Agent M/S **CAMEO CORPORATE SERVICES LIMITED**. for issuing the certificate in accordance with Regulation 76 of SEBI (Depositories & Participants), Regulations, 2018 issued by the Securities and Exchange Board of India.

In my opinion and to the best of my Knowledge and according to the information and explanations given to me and based on such verification as considered necessary by me. I hereby certify the Reconciliation of Share Capital Audit in the prescribed format as under.

## **RECONCILIATION OF SHARE CAPITAL AUDIT**

- 1. Quarter Ended
- 2. ISIN FOR
- 3. Face Value
- 4. Name of the Company
- 5. Registered Office Address
- 6. Correspondence Address
- 7. Telephone & Fax No.
- 8. Email Address & Website

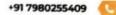
- : 31ST DECEMBER ,2024
- : INE0KN201016
- : Rs. 10/ per share
  - : M/S INDONG TEA COMPANY LTD.
- : Sikkim Commerce House,4/1 Middleton Street, Kolkata West Bengal, India, 700071
- : -DO-

:0334006-3601/02

: cs@indongteaco.com







pcs.corpsolution@gmail.com

Rishra, BL-A9, 2nd Floor, Rishra, WB-712203 🚫

9. Name of the Stock Exchange where the : BSE Ltd. (SME) Company's Securities are Listed Capital (Exchange wise)					
10. Issued Capital	No. of Shares % of Total Issued   : 15001048 100	<u>d Capital</u>			
11. Listed Capital (Exchange Wise)					
Bombay Stock Exchange	: 15001048 100				
12.Held in Dematerialized form in CDS	SL : 2751935 18.34				
13.Held in Dematerialized form in NSI	DL : 12249113 81.65				
14.Held in Physical Form	: Nil - Nil				
15. Total No. Shares(12+13+14)	: 15001048 100				

16. Reasons For difference, if any between : NA (10& 11), (10& 15), (11&15)

17. Certifying the details of changes in share capital during the quarter under consideration as per table below:

Particulars	No. of shares	Applied/ Not Applied for Listing	Listed on Stock Exchanges (Specify names)	Whether intimated to CDSL	Whether intimated to NSDL	In Prin. Appr. Pending for SE (Specify names)
Nil	0000		1000			

18. Register of members is updated

: Yes







19. Reference of Previous quarter with regards :NIL To excess dematerialized shares

- 20. Has the company resolved the matter N.A Mentioned in point no. 19 above in the Current quarter/if not reason why
- 21. Mentioned the total no. of request, if any, confirmed after 21 days and the total no. of request pending beyond 21 days with the reasons for delay.

Total No. of Demat request	No. of Request	No. of Shares	Reasons for Delay
Confirmed after 7 days	Nil	Nil	Nil
Pending for more than 21 days	Nil	Nil	Nil

22. Name, Address, Telephone & Fax No, of the : Compliance Officer of the Company Mr. Chandan Gupta Sikkim Commerce House 4/1, Middleton Street Kolkata West Bengal, India, 700071 Tel. No. 8017171763





+91 7980255409 🤇

- 23. Name,Address, Telephone & Fax No, Regn. No, of the Auditors
- 24. Appointment of common agency for share Registry work, if yes(Name & Address)
- 25. From SE, Company Changed its name etc.
- : Puja Pujari BL-A9,2nd floor,Rishra West Bengal-712203 Phone:-7980255409 C0P. No. 20171
- : Cameo Corporates Services Ltd "Subramanian Building" No.1 club House Road Chennai 600002

: Not applicable



Date:- 16.01.2025 Place:- Kolkata FOR PUJA PUJARI & ASSOCIATES Company Secretaries

Puja Puja-

PUJA PUJARI (Proprietor) Membership No. 13102 UDIN: F013102F003696507 Peer Review: 3636